



Governing Board Meeting Minutes November 19, 2024

Zoom Meeting: <https://bertnash-org.zoom.us/j/91945363710?pwd=bTU2T2dySW5PckVtLyt2TDIxTUFDdz09>

Members Present:

Patrick Schmitz, President & CEO
Matthew Herbert, Chair
Gene Dorsey, Treasurer
Ehren Feldmeyer
Kat Couvillon

Kirsten Kuhn
Kristin Magette
Kristina Edwards
Josh Davis
Tina Rosenthal
Clay Britton

Members Absent:

Barbara Ballard
Jay Armbrister
Christina Haswood

Staff Present:

Carrie Combs, Director, Executive Administration
Stephen O'Neill, Chief Operations & Strategy Officer
Amalia Mendez, Senior HR Director

Emily Farley, Chief Advancement Officer
Mike Meigs, Senior Director of Finance and Admin.

Others Present:

Tricia Masenthin, The Lawrence Times
Brad Finkeldei, Steven's & Brand
Paul Satterwhite, Spencer Fane

I. Call to Order

Matthew Herbert called the meeting to order at 7:31 am.

II. Amendment

Matthew Herbert requested a motion to add an executive session for 15 minutes to discuss personnel matters, seconded by Gene Dorsey; approved by all.

III. Online Meeting Guideline Review

IV. Public Comment

There were no members of the public present.

V. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (October meeting minutes & November CEO Report); so moved by Gene Dorsey; seconded by Tina Rosenthal; approved by all.

VI. Reports

a. Matthew Herbert, Chair

- Lyn Smith & Pioneer nominations are due November 27.

b. Patrick Schmitz, President & CEO

Nothing to report.

c. Mike Meigs, Senior Finance & Administration Director

Audit & Tax Return Update

- 2023 audit is in final stages, and the board should see a draft of the audit in December.
- The tax return was filed on Friday, November 15.

- BNC is seeing an increase in clients that are underinsured and insured, and with commercial insurance.
 - October Financials will be reviewed at the December meeting.
- d. Emily Farley, Chief Advancement Officer
 Building Bert Nash Report:
- Emily summarized upcoming events, volunteer opportunities and cultivation updates.
 - Highlights: Our Celebrate Bert Nash Breakfast fundraiser was a large success with 252 individuals attending and \$162K raised. There were 11 new Building Bert Nash Society Members, 13 new Belonging Collective Members & 18 current society members who increased or extended their pledges.
 - Upcoming Events: Year end giving kicks off in the first of December.

VII. Executive Session – Real Estate Matter

Matthew Herbert requested a motion to move into Executive Session for real estate matters for 30 minutes; seconded by Gene Dorsey, approved by all. Moved into Executive Session at 7:48.

Attendance: Kirsten Kuhn, Kristina Edwards, Gene Dorsey, Tina Rosenthal, Carrie Combs, Patrick Schmitz, Emily Farley, Matthew Herbert, Mike Meigs, Amalia Mendez, Kristen Magette, Josh Davis, Kat Couvillon, Clay Britton, Brad Finkeldei, Stephen O’Neill, Ehren Feldmeyer

Matthew Herbert requested a motion to move out of Executive Session; seconded Gene Dorsey, approved by all. Moved out of Executive Session at 8:18 am.

VIII. Executive Session – Personnel Matters

Matthew Herbert requested a motion to move into Executive Session for personnel matters for 15 minutes; so moved Gene Dorsey, seconded by Kat Couvillon, approved by all. Moved into Executive Session at 8:19 am.

Attendance: Kirsten Kuhn, Kristina Edwards, Gene Dorsey, Tina Rosenthal, Carrie Combs, Patrick Schmitz, Emily Farley, Matthew Herbert, Mike Meigs, Amalia Mendez, Kristen Magette, Ehren Feldmeyer, Clay Britton, Kat Couvillon, Paul Satterwhite, Stephen O’Neill

Matthew Herbert requested a motion to move out of Executive Session; seconded Gene Dorsey, approved by all. Moved out of Executive Session at 8:34 am.

IX. Action Item

a. **Vote to Appoint Brennan Clark to Endowment Board**

Tina Rosenthal requested a motion to appoint Brennan Clark to the Endowment Board; seconded by Josh Davis ; approved by all.

X. Adjourn

Matthew Herbert requested a motion to adjourn; so moved Gene Dorsey, approved by all. Meeting adjourned at 8:40 am.

The next Bert Nash Governing Board meeting will take place on Tuesday, December 17 from 7:30-9:00 am via Zoom/in person.