



Governing Board Meeting Minutes February 25, 2025

Hybrid/Zoom Meeting: <https://bertnash-org.zoom.us/j/84013358406?pwd=NLEe7qaa3ebziEj46yw498JHrg05Ey.I>

Members Present:

Patrick Schmitz, President &
CEO
Matthew Herbert, Chair
Ehren Feldmeyer
Kat Couvillon
Tina Rosenthal

Kirsten Kuhn
Josh Davis
Clay Britton
Christina Haswood
Ron Schneider
Kristina Edwards

Members Absent:

Barbara Ballard
Jay Armbrister
Kristin Magette

Staff Present:

Carrie Combs, Director, Executive Administration
Amalia Mendez, Senior HR Director

Emily Farley, Chief Advancement Officer
Mike Meigs, Senior Director of Finance and Admin.

Others Present:

Tricia Masenthin, The Lawrence Times
Paul Satterwhite, Spencer Fane

I. Call to Order

Matthew Herbert called the meeting to order at 7:30 am.

II. Online Meeting Guideline Review

III. Public Comment

There were no members of the public present.

IV. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (January Minutes, December Financials, January Financials, Building Bert Nash Report & February CEO Report); so moved by Josh Davis, seconded by Ron Schneider; approved by all.

V. Reports

a. Matthew Herbert, Chair

- Matthew and Patrick completed their annual board member check ins with each board member. Matthew is preparing a report to share with the board that includes all the responses.
- Matthew encourages all board members to attend in person, if possible. There may be some meetings that are considered critical, and Matthew will heavily advise board members to be present and have a seat at the table.

VI. Executive Session – Personnel Matters

Matthew Herbert requested a motion to move into Executive Session for personnel matters for 30 minutes; seconded by Tina Rosenthal, approved by all. Moved into Executive Session at 7:46 am.

Attendance: Kirsten Kuhn, Christina Haswood, Ron Schneider, Josh Davis, Carrie Combs, Patrick Schmitz, Emily Farley, Matthew Herbert, Mike Meigs, Amalia Mendez, Ehren Feldmeyer, Clay Britton, Kat Couvillon, Paul Satterwhite, Tina Rosenthal

Matthew Herbert requested a motion to move out of Executive Session for personnel matters; seconded by Josh Davis, approved by all. Moved into Executive Session at 8:16 am.

VII. Action Item

b. Vote to Approve the 2025 Annual Distribution

- On an annual basis the Bert Nash Center withdrawals 5% of the rolling average from the Endowment. Typically, Endowments are expected to distribute 3 – 5% to the Center.

Tina Rosenthal requested a motion to approve the Annual Distribution of \$217,000 to the Center from the Endowment, seconded by Ron Schneider; approved by all.

VIII. Other Items

c. Reminder to Sign Code of Conduct

IX. Adjourn

Matthew Herbert requested a motion to adjourn; seconded by Josh Davis, approved by all. Meeting adjourned at 8:22 am.

The next Bert Nash Governing Board meeting will take place on Tuesday, March 25 from 7:30-9:00 am via Zoom/in person.